

THE UNITED REFORMED CHURCH

Church Buildings Fund

Application Form



Sheet 1

SECTION A – GENERAL DETAILS

1. Name of Church

2. Year Book Number.....

3. Full Postal Address

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4. Name and address of Trustees

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5. Name, address and telephone number of local church contact from whom further information can be obtained if required.....

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6. Brief description of existing premises including seating capacity of main building, number of halls and other rooms

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7. What is being applied for (Please tick the appropriate box)? Grant Loan

SECTION B – DETAILS OF PROJECT

1. Description of project and why it is considered necessary

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2. If the project involves the erection of a building on a new site please give details of the location and the terms of the tenure.

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3. Is the project an ecumenical one? If so what other denominations are involved?

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4. a) If the property is not in the trusteeship of a URC trustee, is there a sharing agreement? (YES/NO)

b) Is the URC a party to it? (YES/NO)

SECTION C – PLANNING AND BUILDING REGULATIONS

1. Has planning permission been given for the proposed work?.....

2. If yes, when does the permission expire?.....

3. Has consent under Building Regulations been obtained?.....

- 4. Are the buildings on the site listed as being of architectural or historic interest?
If so, what grade?
- 5. Are the premises in a Conservation Area?
- 6. If the buildings are listed or in a Conservation Area, do the proposed works need consent under the URC's Listed Building Procedures?
- 7. If so, has this been obtained?.....

SECTION D – FINANCE

D1 – LOANS / GRANTS & FUNDRAISING

- 1.1 Estimated cost of building works, including VAT where applicable
- 1.2 Estimated cost of professional fees, including VAT where applicable
- 1.3 Available resources:
 - a) Money in hand
 - b) Gifts promised
 - c) Loans received
 - d) Loans promised
 - e) Contribution from other denominations (please specify)
 - f) Any other contributions
 - g) Total
- 1.4 Amount of CBF Building loan applied for
- 1.5 Amount of CBF Professional fees grant/loan* applied for
- 1.6 If the available resources plus CBF grant and loan(s) do not equal the total cost, how is the shortfall to be met?.....
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- 1.7 Has the church any other outstanding loans? If so, please give details.....
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*Delete as applicable

SECTION F – SYNOD

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2. Is the Synod prepared to underwrite the loan(s) applied for? (YES/NO)

3. Comments and Recommendations of Synod.

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Signature

Synod Representative.....